

ANGLOPHONE SOUTH SCHOOL DISTRICT EDUCATION COUNCIL

POLICY TYPE: Governance Process

POLICY NO: 4.8

POLICY TITLE: Nomination of Student Representative

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4.8 The Education Act s. 36.2(3.1) calls for a member of the District Education Council to be selected from the District's student population. The District Education Council believes students must be involved in the selection of a nominee for this position and that training and support must be made available to ensure newly appointed student members are comfortable with the role and able to contribute as valued members of the Council.

4.8.1 Timing

Student's are appointed for a one year term of office from July 1st to June 30th. Accordingly, timelines for the nomination process are as follows:

- a) Nominations open third Monday in February.
- b) Nominations close third Friday in March.
- c) Vote starts second Monday in April.
- d) Votes ends third Friday in April.
- e) DEC motion to submit candidate's name for appointment at May meeting.
- f) Letter to Minister explaining the selection process and requesting an appointment in April.

4.8.2 Recruitment Process

The DEC will work with high school student representative councils (HS SRCs) and the New Brunswick Student Leadership Association (NBSLA) to select a nominee.

- a) Call for Nomination: the DEC will provide NBSLA with a candidate application package to be distributed to all high school SRCs prior to the open of nominations on the third Monday in February.
- b) Candidate Qualifications: Candidates must be a member of the high school.
- c) Candidate Application Packages: Students interested in the position must electronically submit a completed application package to the NBSLA ASD-S Rep Candidates on or before the nomination closing deadline. The deadline for candidates is the third Friday in March. The nomination package must include:

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- A completed nomination form including signatures of 10 ASD-S students who support the nomination.
- A video, no more than three minutes in length, explaining why they should be the DEC student representative.

4.8.3 Selection Process

- a) NBSLA will distribute the names and videos of qualified candidates to all ASD-S high schools SRCs prior to the end of March.
- b) Candidates may advertise or share additional information about their interest and qualifications with the high school SRCs on their own initiative between the nomination deadline and the second Monday in April.
- c) Each SRC will submit a vote for one candidate digitally to the NBSLA ASD-S representative between the second Monday in April and the third Friday in April.
- d) The NBSLA representative will report the results of the SCR vote to the DEC on the fourth Monday in April.
- e) The DEC will review the results of the SCR vote and the candidate application package before making a motion to request an appointment by the Minister at their May meeting.
- f) In the event of a tie, the DEC submits top names and candidates application packages to the Minister.

4.8.4 Onboarding Process

Once a request for appointment has been made to the Minister, the student nominated by the DEC will have the following resources made available for training purposes and to facilitate a smooth transition between student representatives:

- a) A copy of the DEC Handbook
- b) Access to recorded DEC virtual training modules.
- c) Access to online governance modules (note: subscription required).
- d) ASD-S DEC orientation session.
- e) Invitation to attend DEC meetings as an observer before official term begins.

4.8.5 Monitoring Process

The DEC will review this policy annually, and as necessary, to ensure this process is providing:

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- a) A fair, effective and timely means of identifying student candidates.
- b) Strong student input in the selection of the DEC's nominee for appointment.
- c) An onboarding process that allows student members to confidently and effectively participate in DEC meetings.
- d) A culture in which the student representative is included and valued as a member of this Council.

Monitoring:

Policy	Date of Self-Evaluation	DEC behaviour is fully compliant	DEC behaviour needing improvement or opportunity for continuous improvement	Commitment Made/ Action Taken	Completed (Yes/No)
4.8					
4.8.1					
4.8.2					
4.8.3					
4.8.4					
4.8.5					

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